

Company Treks Cancellation & No Show Policy

Company Trek Cancellations

If a Company Trek has less than five registrants, it will be cancelled unless the host employer states otherwise.

Student Cancellations

If you must cancel your reservation to participate in a Company Trek, contact Jessie Simonik (jessica.simonik@uncc.edu) with a detailed email explaining why you are no longer able to attend. Students that cancel their reservation within 48 hours of the Company Trek itself are considered No Shows. Please read below for more detail regarding the consequences of No Shows.

Student No Shows

Students who cancel their Company Trek reservation within 48 hours and/or students who do not show up to the event at all without prior notice are considered "No Shows." Consequently, students must adhere to the following instructions:

- Write an apology email to the main point of contact for the host company (as listed with the University Career Center). Copy both Jessie Simonik (jessica.simonik@uncc.edu) and recruit@uncc.edu on this email. Send the apology email within 30 days of the date of the Company Trek missed.

Until this letter is received by Career Center staff, students' Hire-A-Niner accounts will be blocked, resulting in limited access to its resources.

NOTE: If a student is a no show for more than one Company Trek *and/or* has no showed for other Career Center activities, the Company Trek program manager (Jessie Simonik) may terminate the student's Career Center privileges at her discretion.

Certain circumstances may be an exception to the No Show policy. Please contact Jessie Simonik (jessica.simonik@Uncc.edu) within 48 hours of the event with a detailed explanation of your situation.

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